

STUDENT SCHOOL PLACEMENT POLICY

RATIONALE:

Eligible students have the right to be placed in their designated neighbourhood school. The regional director has the authority to effect placement of students.

AIMS:

To ensure students have access to neighbourhood schools and the freedom to choose other schools subject to facility limitations.

IMPLEMENTATION:

The designated neighbourhood school is the school that is nearest the student's permanent residence, unless the Regional Director:

- needs to restrict new enrolments at a school
- has designated the neighbourhood boundaries for the school

This table defines the measure of the nearest school (not withstanding if a neighbourhood zone has been put in place).

If the student resides in

Then the nearest school is measured by

the metropolitan region
Ballarat
Bendigo or
Geelong

a straight line from the student's residence.

any other area

the shortest practicable route.

Permanent address guidelines

The school can access the 'Permanent Address Guidelines for Schools' as required to support the application of the Placement Policy and provide fair and consistent information for schools to assist in the verification of a student's permanent address.

Priority order of placement

Where there are insufficient places at a school for all students who seek entry, students are enrolled in the following priority order:

1. Students for whom the school is the designated neighbourhood school.
2. Students with a sibling at the same permanent address who are attending the school at the same time.
3. Where the Regional Director has restricted the enrolment, students who reside nearest the school.
4. Students seeking enrolment on specific curriculum grounds.
5. All other students in order of closeness of their home to the school.
6. In exceptional circumstances, compassionate grounds.

Appeals - Schools not providing a Year 7 place

Any appeals by parents/caregivers against a school's decision not to provide a Year 7 placement are:

- considered by the placement committee at the desired school
- escalated to the Regional Director when they cannot be resolved by the desired school.

EVALUATION

This policy shall be reviewed as part of the school's three year policy and process review. The policy will be available via the school website, through the front office and as part of relevant individual discussions. It will be listed in the school newsletter as a ratified policy. The policy will be tabled at staff briefing.

REFERENCE

DET A-Z Policy Guide

<https://www.education.vic.gov.au/school/principals/spag/participation/pages/placement.aspx>

Transfers Policy

Enrolment Policy

Transition 6-7